

PROJECT MANAGER

OVERVIEW:

InSource seeks bright, motivated, leaders to work as Project Managers for our company. Project Managers at InSource has an opportunity to lead on a variety of engagements within several different industries. PM's are held accountable for the outcome and success of each project. They are the Project Team Lead as well as the point person for external clients on the Project.

KEY QUALIFICATIONS/RESPONSIBILITIES:

Project Managers should have prior experience in managing complex projects from inception to successful implementation. Candidates should possess extensive knowledge and expertise in the use of Project Management methodologies and tools, as well as prior use of business process management methodologies.

Candidates should have the ability to utilize Project Management disciplines to estimate, coordinate and deliver the committed project scope. PM's must be able to identify and negotiate schedules, milestones and the resources required to meet project objectives. They are responsible for establishing project policy, setting project standards, and determining needed tools. In addition, they manage change and project acceptance procedures. They are responsible for escalating issues and risks as required, as well as tracking and monitoring the financial health of the project. In addition, Project Managers are responsible for communicating major milestones, providing continuous direction to their project teams, as well as overseeing regular status meetings.

Candidates should have excellent communication, interpersonal, organizational, planning, facilitation, leadership and time management skills. Project Managers must be customer service oriented, and able to build strong relationships with customers, management and vendors. Project Managers should have the proven ability to work in high pressure situations, as must be able to manage tight deadlines and schedules.

QUALIFICATIONS

- Proven experience driving the delivery process and oversight of project management functions such as
 - project planning, issue tracking and resolution, resource planning, status and milestone tracking
 - Knowledge of Project Management processes and the Project Management Lifecycle
 - Excellent communication skills (verbal and written) with proven experience communicating within the project
 - team, across project teams and upward communications to program steering groups
 - Strong knowledge and skills in the full Systems Development Lifecycle
 - Proficient with MS-Office suite of tools – Word, PowerPoint, Excel, Visio
 - Experience with business analysis and requirements gathering
 - Experience in one or more of the following industries: Fin. Services, Healthcare, Government.
 - Strong skills in two or more of the following disciplines:
 - Business Process Management
 - Business Process Improvement
 - Systems Integration
 - Application architecture, design
 - Technical architecture/design
 - Quality Assurance
 - IT Strategy and Governance and Planning
- 5+ years experience managing medium to large sized, complex business/technology projects
- 2+ years of consulting experience
- 7+ years of professional experience
- Travel required up to 50% (locations primarily CT, MA, NY, NJ, PA, Washington, D.C.)
- Bachelor's Degree in Computer Science, Information Systems, Business Administration, or other related field.
- PMP Certification is a PLUS+

If interested, please send résumé to Lauren Haymond at I.haymond@insourceconsulting.com



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